**Call for Project Proposals**

Market survey and capacity building in Asia and the Pacific

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| Objectives of the project proposal | Minamata Convention controls the life cycle of mercury from its supply and trade to its use, emissions, releases, storage and disposal. Its Article 4 requires Parties to phase out manufacture, import and export of mercury- added products listed in Annex A to the Convention, such as batteries, lamps and thermometers by 2020, unless an exemption for 5 years is registered. The Conference of the Parties is preparing for the review of Annex A to be done within 5 years of entry into force of the Convention.  This call for project proposal is issued under a larger project funded by the European Union to support the Parties in regulating mercury-added products and to support the Conference of the Parties in reviewing Annex A.  Specifically, the Secretariat calls for proposals addressing the following:   * Market survey on the alternatives to mercury-added products. * Support to parties in establishing regulations on manufacturing, import and export of mercury-added products.   This call for proposal is a part of the pilot of the new UNEP Partnership Policy and Procedures. The Asia-Pacific region was selected for this pilot. Approximately USD 10,000-15,000 is available for market survey, and USD 5,000-10,000 for the regulatory gap analysis for capacity building, and USD 15,000-20,000 for regional or national training for capacity building. One partner may be selected for the whole Asia-Pacific region, or the work may be divided by multiple partners, based on applications received. |
| Description of project and expected deliverables | A project proposal should cover either one or both of the following activities, for target countries identified by the applicant.  **Market survey on the alternatives to mercury-added products:** Information regarding the technical and economic feasibility of alternatives for key product categories, such as mercury-free batteries, lamps and measuring devices, will be compiled and analyzed for target countries. For example, for mercury-free lamps to replace mercury-containing fluorescent lamps, the survey will address the availability of mercury-free alternative in the market, comparison of prices, technical challenges in replacing mercury-containing lamps, relevant regulations, etc. The expected deliverable is a market survey report for target countries.  **Support to parties in establishing regulations on manufacturing, import and export of mercury-added products:** This includes review of existing regulations, identification of gaps, support to drafting relevant regulations and support to intra-governmental and stakeholder consultations in target countries. The project will build on existing training materials such as those presented at the Secretariat’s [information session](http://www.mercuryconvention.org/News/fromtheConvention/2020deadlinephasingoutmercuryaddedproducts/tabid/8479/language/en-US/Default.aspx) on 2 July 2020 regarding the 2020 deadline for mercury-added products. The expected deliverable is a report including a summary of implementation status, progress in establishing relevant regulations and challenges in the enforcement of the regulation. |
| Project duration | Six months from January 2021. Interim report should be submitted by March 2021. |
| Language | The project proposal and the report should be submitted in English. Activities in target countries may involve local languages. |
| Who can apply | Non-profit organizations can apply. |
| How to apply | Please send project proposal using the attached application template to Eisaku Toda ([eisaku.toda@un.org](mailto:eisaku.toda@un.org)), Senior Programme Officer. The proposal should specify which one or both of the activities as described above, and selected target countries in Asia and the Pacific. |
| Timeline for application | Application to be submitted by 23 December 2020.  Selection will take place in December 2020, and a small-scale funding agreement will be signed in early January 2021. |

###### Application Template

Call for project proposal on Market survey and capacity building in Asia and the Pacific

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| **A. Applicant Details** | | |
| **Name of applicant entity** |  | |
| **Applicant entity contact details** | Contact name:  Email address:  Phone Number:  Address:  Country (registered in): | |
| **Project organization and team’s prior engagement with UNEP or other international**  **organisations** |  | |
| **Declaration on Exclusion Criteria, Sexual Exploitation and Abuse** | Applicants must return the attached Declaration on Exclusion Criteria, Sexual Exploitation and Abuse (See Section D and attached formats) | |
| **B. 1) Applicant’s Institutional Arrangements related to Project Proposal** | | |
| **Project team member names** |  | |
| **Project organization and team’s prior experience in the field of mercury-added products** (please provide a short list of relevant projects and  publications etc.) |  | |
| **Project organization or team’s access to relevant stakeholders in the region** (please describe your access to the stakeholders relevant to the control of mercury-added products.) |  | |
| **B. 2) Proposed Project Methodology and Deliverables** | | |
| **Methodology, project plan, activities, deliverables, milestones and timeline**  (up to 1,000 words)  *Please provide details on the intended methodology or approach to be used in this project, plan for key activities, deliverables, milestones to monitor the progress, with clear timeline.* | |  |
| **C. Additional support** | | |
| **Additional support, sponsorship or in-kind contribution from other organisations** (not mandatory, up to 200 words)  *Please describe the extent and nature of any additional external support* | |  |
| **D. List of Documents** | | |
| Applications must include:   1. Completed Application Template 2. Certificate of Incorporation 3. Partner governing bylaws or constitution 4. Most recent annual report 5. Most recent audited financial statements 6. Declaration on Exclusion Criteria, Sexual Exploitation and Abuse 7. Entity’s overall organigramme 8. Short bio of core Project team | | |

Template 1.3: Not-for-Profit Partner Declaration on Exclusion Criteria and Sexual Exploitation and Abuse

###### Declaration on Exclusion Criteria and Sexual Exploitation and Abuse

*Exclusionary criteria*

[ *Full name of the organisation* ], a [ *insert legal status of the organisation – i.e. not-for-profit*] organization represented by its [ *insert title of authorised signatory* ] and having its office at [ *insert full address* ] declares that it does not currently meet any of the exclusionary criteria set out below:

1. Engages in activities that violate the United Nations Security Council Sanctions List, are in violation of [United Nations Sanctions](https://www.un.org/securitycouncil/sanctions/information) or with entities/individuals on the [United Nations Ineligibility List](https://www.undp.org/content/undp/en/home/operations/procurement/business/protest-and-sanctions/ineligibility-list/).
2. Is in violation of relevant treaties and resolutions.[[1]](#footnote-1)
3. Is directly involved in, or complicit to, human rights abuses through its operations, products, or services.
4. Systematically fails to demonstrate a commitment to meet the fundamental principles in human rights, labour, environment and anticorruption.[[2]](#footnote-2)

In case of any past activity or advocacy which meets any of the exclusionary criteria set out above, [ *insert full name of organisation* ] declares the following:

[ *organisation to outline any past activity or advocacy which meets any of the exclusionary criteria ] Sexual Exploitation and Abuse*

[ *Full name of the organisation* ] is committed to the UN Inter-Agency Standing Committee Six Core Principles Relating to Sexual Exploitation and Abuse, as applicable:

1. Sexual exploitation and abuse by humanitarian workers constitute acts of gross misconduct and are therefore grounds for termination of employment.
2. Sexual activity with children (persons under the age of 18) is prohibited regardless of the age of majority or age of consent locally. Mistaken belief regarding the age of a child is not a defence.
3. Exchange of money, employment, goods, or services for sex, including sexual favours or other forms of humiliating, degrading or exploitative behaviour is prohibited. This includes exchange of assistance that is due to beneficiaries.
4. Any sexual relationship between those providing humanitarian assistance and protection and a person benefitting from such humanitarian assistance and protection that involves improper use of rank or position is prohibited. Such relationships undermine the credibility and integrity of humanitarian aid work.
5. Where a humanitarian worker develops concerns or suspicions regarding sexual abuse or exploitation by a fellow worker, whether in the same agency or not, he or she must report such concerns via established agency reporting mechanisms.
6. Humanitarian workers are obliged to create and maintain an environment which prevents sexual exploitation and abuse and promotes the implementation of their code of conduct. Managers at all levels have particular responsibilities to support and develop systems which maintain this environment.

**For:** [ *insert full legal name of organisation* ]

###### Name: Title:

**Date:**

1. These are: The United Nations’ Charter, The Universal Declaration of Human Rights, the Rio Declaration on Environment and Development, the International Labour Organisation Declaration on Fundamental Principles and Rights at Work, the UN Global Compact, the United Nations Guiding Principles on Business and Human Rights, the UN Declaration on the Rights of Indigenous People, and the UNEP Environmental and Social Sustainability Framework [↑](#footnote-ref-1)
2. See also Global Compact Commitment <https://www.unglobalcompact.org/participation/join/commitment> [↑](#footnote-ref-2)